

**ATTACHMENT F
CHARLOTTE COUNTY PACE
SUMMATIVE OBSERVATION INSTRUMENT**

Number of students not engaged
1 1 2 1 3 1 4 1

FRAME FACTOR INFORMATION (please print)

Teacher's Name _____

Work Location _____

Last _____ First _____ MI _____

Observer's Name _____

Observer's Position _____

Last _____ First _____ MI _____

Class ____ Grade Level (specify one level only – for Adult Ed. Mark Level 13; for kindergarten or preschool mark level 00)

<p><u>Subject Area Observed</u></p> <p> <input type="checkbox"/> 1. Language Arts <input type="checkbox"/> 9. Home Economics <input type="checkbox"/> 2. Foreign Language <input type="checkbox"/> 10. Other Vocational Education <input type="checkbox"/> 3. Social Studies <input type="checkbox"/> 11. Arts <input type="checkbox"/> 4. Mathematics <input type="checkbox"/> 12. Music <input type="checkbox"/> 5. Science <input type="checkbox"/> 13. Except. Student Education <input type="checkbox"/> 6. Phys. Ed., ROTC <input type="checkbox"/> 14. Other (specify on line below) _____ <input type="checkbox"/> 7. Business Ed., DCT, CBE <input type="checkbox"/> 8. Industrial Arts Education ***** </p> <p><u>Observation Information</u> <u>Date</u> ____/____/____</p> <p>Type of Observation 1. AC ____ 2. CC ____ 3. PSC ____</p> <p>Time Observation -- Begins ____:____ Ends ____:____ Test -- Begins ____:____ Ends ____:____</p>	<p><u>Type of Classroom/Facility in Which the Observation Occurred</u></p> <p> <input type="checkbox"/> 1. Regular Classroom-self contained or open pod) <input type="checkbox"/> 2. Laboratory or shop <input type="checkbox"/> 3. Field, court or Gymnasium <input type="checkbox"/> 4. Media Room or Library <input type="checkbox"/> Total number of Students in Class _____ </p> <p align="center">***** *****</p> <p><u>Method Used in the Observed Lesson</u></p> <p> <input type="checkbox"/> 1. Lecture/Dictation/Guided Practice/Recitation <input type="checkbox"/> 2. Discussion/Interaction <input type="checkbox"/> 3. Independent Study or Work <input type="checkbox"/> 4. Laboratory or Shop Work </p>
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DOMAIN (EAP)	COMMENTS	Tot. Freq.	Frequency	Frequency	Tot. Freq.		
3.0 (5) Instructional Organization and Development	1. Begins instruction promptly					1. Delays	
	2. Handles materials in an orderly manner					2. Does not organize materials systematically	
	3. Orients students to classwork/maintains academic focus					3. Allows talk/activity unrelated to subject	
	4. Conducts beginning/ending review					4. _____	
	5. Questions: academic comprehension/lesson development	a. single factual (Domain 5.0)					5a. Allows unison response
		b. requires analysis/reasons					5b. Poses multiple questions asked as one
	6. Recognizes response/amplifies/gives correct feedback					6. Ignores student or response/expresses sarcasm, disgust, harshness	
	7. Gives specific academic praise					7. Uses general nonspecific praise	
	8. Provides for practice					8. Extends discourse, changes topic with no practice	
	9. Gives directions/assigns/checks comprehension of homework/seatwork assignment/gives feedback					9. Gives inadequate directions on homework/no feedback	
10. Circulates and assists students					10. Remains at desk/circulates inadequately		
4.0(3,4,8) Presentation of Subject Matter	11. Treats concepts-definition/attributes/examples nonexamples					11. Gives definition or example only	
	12. Discusses cause-effect/uses linking words/applies law or principal					12. Discusses either cause or effect only/uses no linking word(s)	
	13. States and applies academic rule					13. Does not state or does not apply academic rule	
	14. Develops criteria and evidence for value judgements					14. States value judgement with no criteria or evidence	
5.0(2,11) Communication Verbal and Nonverbal	15. Emphasizes important points					15. _____	
	16. Expresses enthusiasm verbally/challenges students					16. _____	
	17. _____					17. Uses vague/scrambled discourse	
	18. _____					18. Uses loud-grating, high pitched, monotone, inaudible talk	
2.0 (6,9) Management of Student Conduct	19. Uses body behavior that shows interest-smiles, gestures					19. Frowns, deadpan or lethargic	
	20. Stops misconduct					20. Delays desist/doesn't stop misconduct/desist punitively	
	21. Maintains instructional momentum					21. Loses momentum-fragments nonacademic directions, over dwells	

Observer's Notes: _____

Teacher's Signature _____ Last 4 Digits of SS# _____ Date _____
 Signature only denotes receipt of document

Observer's Signature _____ Date _____

HR 9011 revised 8/2010 Copies to: Principal Human Resources Employee